

By: Alex King, Deputy Leader

To: Policy Overview Co Ordinating Committee – 1 October 2009

Subject: Potential to Refocus and Restructure the Overview and Scrutiny Function

Introduction

1. (1) This report summarises how the report has developed following its discussion at the Policy Overview Committees and the Cabinet Scrutiny Committee. The Health Overview and Scrutiny Committee is meeting on 2 October to discuss a specific paper relating to the options to refocus and restructure the Committee (see Appendix 1 attached)

(2) There is a correlation between the legislative framework around the “Duty to Involve” with the “Place Shaping Agenda”, the development of the website, the concept of a “Virtual County Hall”,(Kent Space making Kent Work for You) (a concept whereby communities of interest through Social Networking find the County Council), the Citizens Panel, the Consultation Strategy, petitions and e-petitions, the emerging localism strategy which are all mechanisms, sources of information and evidence which can help to inform the Overview and Scrutiny function.

Context

2. (1) It is worth reminding the committee of the context in which this discussion document has been prepared.

(2) This paper represents current thinking from a variety of sources to develop a recommendation to full Council in October. The paper needs to be seen in the context of:-

- a) the emerging Strategy for Localism for the County Council and the various models and Frameworks for Localism being established across the County in conjunction with our Partners;
- b) the development of the Member role(s) and County Council’s application for the South East Employers Organisation Member Development Charter;
- (c) implementation of the recommendations arising from the Informal Member Group: Member Information;
- (d) the opportunities, working in partnership with Borough/District colleagues that may exist to pool the resources supporting Overview and Scrutiny across the County and to agree shared work programmes on issues which will add value without duplication to the communities which we all serve;
- (e) the emerging scrutiny roles for which legislation/regulations have been published including Scrutiny of the Crime and Disorder Reduction Partnerships; and

- (f) the scrutiny of the public sector bodies advocated in the consultation document “Strengthening Local Democracy”.

Overview and Scrutiny – the Key Challenges

3. (1) The Committee are reminded that as the Strategic Authority for Kent the County Council has a unique community leadership role. The challenge to Members is to:-

- Lead the provision of public services in the area;
- Engage with local communities, tiers of local government and stakeholders;
- Define with them the future of the locality; and
- Achieve the strategies and visions which people agree.

(2) That is what the best Councils are doing and their legitimacy for the future will derive from their role as democratic bodies.

(3) All Members of all parties, not just the Executive, have a role in community leadership.

(4) Scrutiny was initially seen to provide challenge to the Council’s own service performance. That remains one aspect of the role, but much of the most effective work of scrutiny bodies has involved engagement with the wider community and across all public service issues. It is now incumbent upon the County Council to develop imaginative forms of engagement, to involve local people, service users and others in scrutiny. This is a wider conversation that scrutiny can lead across the county.

Challenges

4. (1) The challenges are as follows:-

- Widening the engagement and understanding of elected Members in effective Partnership working;
- Bringing the knowledge of local issues and communities which elected Members have to service providers involved in Partnerships;
- Holding the leadership of Strategic Partnerships across the public sector including local authorities to account.

(2) Effective Overview and Scrutiny must contribute to effective Partnership working. This can be done through:-

- Using scrutiny projects to bring Partner organisations together to find new ways of working jointly to tackle important local problems (*a good example of this was the work of the Health Overview and Scrutiny Committee in the*

summer of 2008 which facilitated a discussion between the Acute Hospital Trust, the Primary Care Trust, Dover District Council and the County Council to look at what could be the best outcome for Dover residents in terms of future healthcare provision);

- Raising the profile of scrutiny and its work priorities to enhance public understanding, and recognition – which has been described as ‘championing the people of Kent’; and
- Building alliances with the Executive and other stakeholders to gain support for recommendations (*another good example is the work of the previous Council, the Select Committees on Autism Spectrum Disorder and Alcohol Misuse where all the Partners that had contributed to the recommendations which were not wholly in the gift of the County Council’s Executive to deliver, were brought together before the Select Committee report was published to support the recommendations and take ownership for their delivery).*

(3) It is important that the overview and scrutiny process adds value working towards positive recommendations and improvements and ensuring that it concentrates on what only scrutiny can do. It is not about duplicating the work of Regulators and Inspectorates. It is also about identifying the key issues behind the statistics – *e.g. widening the conversation to engage local people, service providers, neighbourhood users, communities, and the elected Members, verify problems, and develop ideas on how problems can be solved.*

Statutory Requirements

5. The County Council must have:-

- (a) one scrutiny committee responsible for the scrutiny of Cabinet decisions and operating a “call in “ procedure;
- (b) a statutory Health Overview and Scrutiny Committee which encompasses Adult Social Care as well as NHS matters (*in the autumn it is understood that statutory guidance for local authorities and the NHS will be published setting out how overview and scrutiny of health services can be improved);*
- (c) at least one Committee must be designated as the Crime and Disorder Scrutiny on Committee (*these new powers which came into force on 1 April 2009 currently sit with the Communities Policy Overview Committee and are shortly to be the subject of some discussions on how it will operate with the partners);* and
- (d) statutory co-optees as required, primarily Church Diocesan representatives and Parent Governors who serve on the Cabinet Scrutiny Committee and the education related Policy Overview Committees.

Consensus views Emerging from the Discussion

6. (1) It is clear from the discussion at the Cabinet Scrutiny Committee and the Policy Overview Committees that there is no real appetite to change the existing

structure of a Cabinet Scrutiny Committee, a Health Overview and Scrutiny and the Policy Overview Committees.

(2) It has been evident from the discussion that there is a gap between the executive (10 strong cabinet) and non executive members of the Council (74 members) which needs to be addressed). The discussion to date has re-affirmed the view that the role of the Policy Overview Committees needs to be strengthened to ensure that the Committee are looking at those issues where it can influence the executive and add value to the end users the residents of Kent.

(3) There was a very constructive discussion at the Cabinet Scrutiny Committee about clearly defining the role of the Cabinet Scrutiny Committee and Policy Overview Committees. The Committee felt that its work programme needed to be developed so that it looks at those strategic issues where it could make an impact on decisions taken by the collective cabinet or individual cabinet members on decisions before they are implemented in the interests of the residents of Kent. The Committee agreed that it was often more appropriate for an issue to be considered by the appropriate Policy Overview Committee but there had been (on a handful of occasions) when the Policy Overview Committee did not have the capacity to look at the issue referred to them by the Cabinet Scrutiny Committee.

(4) Attached as Appendix 2 to this report are the terms of reference for the Cabinet Scrutiny Committee, Health Overview and Scrutiny Committee, Policy Overview Committees and the Policy Overview Co Ordinating Committee.

(5) The consensus views which have emerged from the discussion which this Committee might wish to consider for recommendation to the Cabinet are as follows:-

Parity of Esteem

(6) As the Overview and Scrutiny Function has matured there is a greater understanding amongst Members that parity of esteem between those Members whom are not cabinet Members is key to the future development of the function and its effectiveness in holding decision makers to account (the constructive critical friend) and the opportunity to develop policy and measure performance of these policies.

Policy Overview Co-Ordinating Committee

(7) The Committee may wish to consider whether its role needs to be strengthened as a “commissioner” of pieces of work and how the work programme across the Policy Overview Committees and Scrutiny Committees is most appropriately delivered. Partnership working of the Overview and Scrutiny function is key to all our partners, so working in isolation is not an option. There is a real opportunity across the geographical county to look at shared worked programmes methods/models of delivering the business to build capacity.

(8) As a shared work programme is developed with partners and we develop with our partners the emerging models of community engagement in a joined up way across the public service sector overview and scrutiny will increasingly take place at a local level.

Forward Plan of Key Decisions

(9) The view which has emerged is that the Forward Plan of Key Decisions is a key document for **ALL** Members of the County Council. Communication and the flow of information between the Cabinet and those Members who are not a member of the Cabinet is key to the future development of the Overview and Scrutiny function. This is one small element in the context of how Members Information needs can best be served. Implementation of the recommendations of the IMG: Member Information is key. Exploring the possibility of strengthening the information in the Forward Plan of Key Decision and ensuring that the agenda setting process for each of the Council's Overview and Scrutiny Committees takes this into account is one small element in this process.

Co-optees

(10) Members will be aware that the County Council process for establishing a Select Committee already includes consideration of the appointment of a co-opted expert/advisor who will be able to assist the Select Committee.

(11) To date there has been no real appetite expressed for a scheme of co-option developed by the Policy Overview Committees although one Committee did express disappointment that no independent body had yet been identified to develop a scheme. However, there is consensus that the public users of our services should be involved in the work of the overview and scrutiny committees where this would be appropriate to the business under consideration.

Involvement of the Media/Press in Scrutiny

(12) Members will be aware that the County Council has agreed a protocol for publicising and launching Select Committee reports.

(13) The Overview and Scrutiny Committees are very keen to develop a constructive dialogue with the media and press. As a bare minimum it has been suggested that the dates of meetings of the Overview and Scrutiny Committees should be widely published by the press and media. However, if a work programme for the Overview and Scrutiny Committees are agreed in advance then there is an opportunity to seek the public's views.

(14) Taking this one stage further it should be possible for the public to e-mail in questions they would like asked as the meeting is progressing. This is an exciting proposal and would need careful consideration on how it is implemented/moderated.

Rapporteurs

(15) Members have expressed a wish in developing a rapporteur scheme whereby an elected Member(s) with a specific interest takes ownership for a piece of work, undertakes the research themselves and prepares a report. A rapporteur must volunteer. The Health Overview and Scrutiny Committee have expressed a wish to pilot a rapporteur scheme. The Regeneration and Economic Development POC agreed that Members would take responsibility and ownership for working with partners getting an understanding of the economic development and regeneration issues for each of the Borough/District Council areas.

Cross-cutting Overview and Scrutiny

7 (1) This paper does not address the regulations which have just come into force for scrutinising with partners the targets placed on this Council and our partners to deliver the agreed Local Area Agreement or the ongoing dialogue on the development of Health Overview and Scrutiny and its interface with the Local Involvement Network and its relationship with Adult Social Care and scrutiny of the Crime and Disorder Reduction Partnership.

(2) The Policy Overview Co-ordinating Committees view are sought on any proposals/recommendations it might wish to make to the Cabinet

Recommendation

8 Members' views are requested before Cabinet Members make a recommendation to County Council.

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By: Paul Wickenden, Overview, Scrutiny and Localism Manager
To: Health Overview and Scrutiny Committee – 2 October 2009

Subject: Potential to Restructure and Refocus the Health Overview and Scrutiny Committee

1. Context

(1) On 27 July 2009, the County Council's Health Overview and Scrutiny Committee were presented with a paper from the Overview, Scrutiny and Localism Manager on the potential to restructure and refocus the Committee. At this meeting:

- a) Members of the Committee discussed this paper and made suggestions as to how the scrutiny of health topics could be carried out more effectively;
- b) Also present at the meeting were representatives of the Local Involvement Network (LINK) who were able to explain how their work could fit into that of the Health Overview and Scrutiny Committee; and
- c) The Committee agreed to return to the topic at their meeting on 2 October.

(2) Attached as Appendix 1 is a paper on the Potential to Refocus and Restructure the Overview and Scrutiny Function which has been the subject of a discussion at all the Policy Overview Committees and the Cabinet Scrutiny Committee and which will go to County Council on 15 October 2009.

(3) The Terms of Reference for a Joint Kent and Medway NHS Joint Overview and Scrutiny Committee and current Protocol for National Health Service Overview and Scrutiny are appended to this report for reference (Appendix 2).

2. Health Overview and Scrutiny – Areas for Development

There are a number of different models for developing health scrutiny, as set out in the paper from 27 July. The following are some possible ways forward.

- (1) The Kent Local Involvement Network has distinct but complementary powers to the HOSC. Steps which can be taken to develop partnership working include:
 - (a) Two LINK representatives to become non-voting Members of the Committee in order to be able to bring matters of concern to the attention of the Committee and provide updates of ongoing work; (*Note:- the relevance in (2) is a reminder to the Committee that the LINK has a statutory power to refer issues to the HOSC, while the HOSC has a duty to respond*)
 - (b) Protocols to be drawn up in consultation with the Adult Social Services Policy Overview Committee, Policy Overview Coordinating Committee

and any other relevant Committees to agree how referrals from the Kent LINK will be managed; and

- (c) LINK to assist in developing a pool of patient representatives who will be able to give a valuable perspective on specific issues (see section 7 below).
- (2) Consideration needs to be given to how and where the work of the Health Overview and Scrutiny Committee and Adult Social Service Policy Overview Committee can inform and support each other.
 - (3) There are currently four voting Members of the Committee representing the views of Borough/District authorities in Kent. Two align to those Boroughs/Districts whose residents look towards NHS Eastern and Coastal Kent for their services and two to represent those Boroughs/Districts who look to NHS West Kent for their services. The role of these authorities can be developed in the following ways:
 - (a) All Borough and District authorities, along with Medway Council, to be invited to share their work programmes to enable co-ordinated working where appropriate and avoid duplication;
 - (b) Two meetings in each year to be set aside to consider agenda items raised by Borough and District authorities; and
 - (c) Use of formal delegation to Borough and District authorities to carry out scrutiny on topics prior to reporting back to the HOSC. This includes the use of joint select committees with a membership drawn from several authorities, including Kent County Council. *(Note: - The protocols are appended as Appendix 3. Whilst they do not reflect exactly the new health economy structure, i.e. LINK being the patient/public voice, and have not been used as was anticipated in their entirety, e.g. there is provision within the protocols to establish Joint Committees. It is important to recognise that Health and Social Care issues cut across boundaries as to patient flows so it is more effective/efficient to work together in partnership).*
 - (4) The Kent HOSC is currently considering setting up a Joint Select Committee with Medway Council to examine proposals relating to mental health acute beds in Medway and Swale. Issues of a broader strategic nature, such as value for money in Mental Health Services, could be examined through a Joint Select Committee once this piece of work has been concluded.
 - (5) This Committee could undertake to pilot new models of scrutiny, such as rapporteurs, to empower Members and raise the knowledge base of the Committee. Several Members have already expressed an interest in undertaking rapporteurs, or leading small task and finish groups, in the areas of maternity services and pain clinics. Different models would be appropriate for different topics.
 - (6) The development of a pool of experts, advisors and patients representatives may aid the process of health scrutiny. In particular, a 'clinical ambassador'

would be useful as a way of bridging the worlds of health and local government.

- (7) In the coming autumn, the Department of Health is expected to produce new statutory guidance relating to health scrutiny and this will inform the development of these proposals.

3. Future work programme

- (1) The Committee can scrutinise the planning, provision and operation of health services. This is a wide remit and there are many topics which could reasonably be scrutinised. To add value, consideration needs to be given to both the mode of scrutiny and the timing.

- (2) The following are a selection of issues identified as being important to Health Overview and Scrutiny Committee Members, colleagues from the NHS and Local Involvement Network.

- Maternity Services;
- Maidstone and Tunbridge Wells NHS Trust service redesign;
- Out of hours care;
- Future of PCT provider services;
- Stroke care pathway;
- Cardiac care pathway;
- Trauma;
- Pain services;
- Dementia;
- Community Care (including community hospitals);
- Dentistry;
- Transport/access to health care;
- Registration with the Care Quality Commission.

4. Recommendations

- (a) The Committee's views are sought on this paper which will form part of the report on the Potential to Restructure and Refocus the Overview and Scrutiny Function which will be before the County council for debate on 15 October 2009;
- (b) That approval be given to revising the current set of protocols for the Health Overview and Scrutiny Committee, in conjunction with partners, returning to the Committee prior to being submitted to the County Council for approval; and
- (c) The Committee's views are requested on 6 priority topics which it wishes to consider in a formal meeting and delegate the exact scheduling to the Overview, Scrutiny and Localism Manager, in consultation with the Chairman, Vice-Chairman, group leaders, and partners such as LINK and the NHS.

Article 6 – Cabinet Scrutiny Committee

6.1 Cabinet Scrutiny Committee

The Council appoints the Cabinet Scrutiny Committee from among the non-executive Members to perform the role and functions set out in Part 2 of Appendix 2.

6.2 Powers of the Cabinet Scrutiny Committee

The Cabinet Scrutiny Committee has the power to:

- (1) require the Leader, Cabinet Members and officers to attend before it and answer questions
- (2) question and gather evidence from any person (with their consent).

6.3 The Cabinet Scrutiny Committee shall:

- (1) exercise overall responsibility for the resources made available to it by the Council
- (2) exercise overall responsibility for the work programme of any officers employed to support its work
- (3) conduct its proceedings in accordance with the Procedure Rules set out in Appendix 4.

Article 7 – Policy Overview Committees

7.1 Policy Overview Committees

(1) Under section 21 of the Local Government Act 2000, the Council has appointed the Policy Overview Committees and the Health Overview and Scrutiny Committee from among the non-executive Members to perform the roles and functions set out in Part 2 of Appendix 2. Their terms of reference cover all the main services of the Council and the Council's duty under the Health and Social Care Act 2001 to scrutinise the health services in Kent.

7.2 Powers of Policy Overview Committees

Each Policy Overview Committee has the power to:

- (1) assist and advise the Council, the Leader and the Cabinet in the development of the Policy Framework
- (2) review the performance of the Council in relation to its policy objectives and performance targets
- (3) require the Leader, Cabinet Members and officers to attend before it and answer questions

(4) review or scrutinise the performance of other public bodies in Kent, invite reports from them and request them to address the Committee about their activities and performance

(5) question and gather evidence from any person (with their consent)

(6) conduct research, community and other consultation about service performance, policy issues and possible options

(7) recommend to the Policy Overview Co-ordinating Committee the appointment of Select Committees (with the legal status of Sub-Committees) to conduct reviews with the same powers as the main Committee

(8) make reports and recommendations to the Council, the Leader, the Cabinet or any other Council Committee arising from the exercise of the preceding terms of reference or affecting Kent or its inhabitants within their allocated areas of responsibility.

7.3 Policy Overview Committees shall:

(1) exercise overall responsibility for the resources made available to them by the Council

(2) exercise overall responsibility for the work programme of the officers employed to support their work

(3) conduct their proceedings in accordance with the Procedure Rules set out in Appendix 4.

4. Overview and Scrutiny Committees

The requirements of section 21 of Schedule 1 to the 2000 Act comprise the appointment of a Cabinet Scrutiny Committee and Policy Overview Committees, as follows:

(a) Cabinet Scrutiny Committee

(i) This Committee is responsible for the review or scrutiny of decisions made by the Executive, including the power to recommend that decisions be reconsidered, either by the Executive or by the Council, under section 21(3) of the 2000 Act.

(ii) This Committee has the power under section 21(2)(c) of the 2000 Act to review or scrutinise the discharge of any functions that are not the responsibility of the Executive (see Article 6).

(iii) When exercising its powers in relation to education functions, this Committee will include persons nominated by the Diocesan Boards of Education of the Canterbury and Rochester Dioceses of the Church of England and the Roman Catholic bishop whose diocese includes Kent (paragraph 7 of Schedule 1 to the 2000 Act), as well as persons elected as representatives of parent governors at schools maintained by the Council as the local education authority for Kent (paragraph 9 of Schedule 1 to the 2000 Act). These arrangements are detailed in Appendix 2.

(b) Policy Overview Committees

(i) These committees make reports or recommendations to the Council or the Executive on the discharge of functions or matters affecting its area or inhabitants (see Article 7).

(ii) The Policy Overview Committee whose terms of reference involve education functions, includes persons nominated by the Diocesan Boards of Education of the Canterbury and Rochester Dioceses of the Church of England and the Roman Catholic bishop whose diocese includes Kent (paragraph 7 of Schedule 1 to the 2000 Act), as well as persons elected as representatives of parent governors at schools maintained by the Council as the local education authority for Kent (paragraph 9 of Schedule 1 to the 2000 Act). These arrangements are detailed in Appendix 2.

(iii) The Procedure Rules include provision (in Part 8) regulating how the Cabinet Scrutiny and Policy Overview Committees exercise these powers.

(iv) The work of the Policy Overview Committees is co-ordinated by the Policy Overview Co-Ordinating Committee

1. Overview and Scrutiny Committees

1.1 Cabinet Scrutiny Committee

14 Members

Conservative: 11; Liberal Democrat: 1; Labour: 1; independent 1; and (for relevant education items only): Churches: 3; Parent Governors: 2.

The Council has appointed this Committee under section 21 of the Local Government Act 2000 to:

(a) review or scrutinise decisions made or actions taken by the Leader, the Cabinet, a Cabinet Member, a Council Committee or an officer

(b) exercise the rights set out in the Procedure Rules to call-in and recommend for reconsideration any decisions made but not yet implemented by the Leader, the Cabinet, a Cabinet Member, a Council Committee or an officer

(c) make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council Committee arising from the exercise of the preceding terms of reference.

1.2 Children, Families & Education – Learning and Development Policy Overview Committee

12 Members

Conservative: 11; Liberal Democrat: 1; and (for relevant education items only): Churches: 3; Parent Governors: 2 (Teacher Advisor Representatives - non voting: 6).

This committee considers the functions of the Council that are the responsibility of the Service Director, Learning and related matters affecting Kent or its residents.

1.3 Children, Families & Education – Vulnerable Children and Partnerships Policy Overview Committee

12 Members

Conservative: 11; Liberal Democrat: 1; and (for relevant education items only): Churches: 3; Parent Governors: 2 (Teacher Advisor Representatives - non voting: 6).

This committee considers the functions of the Council that are the responsibility of the Service Directors for Vulnerable Children, Children & Young Peoples Health and Commissioning, Quality Assurance & Partnerships and related matters affecting Kent or its residents.

1.4 Children, Families & Education – Resources and Operations Policy Overview Committee

12 Members

Conservative: 11; Liberal Democrat: 1; and (for relevant education items only): Churches: 3; Parent Governors: 2 (Teacher Advisor Representatives - non voting: 6).

This committee considers the functions of the Council that are the responsibility of the Service Directors for Resources, Planning & Projects and Capital Programmes & Infrastructure and related matters affecting Kent or its residents.

1.5 Adult Social Services Policy Overview Committee

13 Members

Conservative: 11; Liberal Democrat: 1; Labour: 1.

This committee considers the functions of the Council that are the responsibility of the Managing Director of Adult Social Services and related matters affecting Kent or its residents.

1.6 Environment, Highways and Waste Policy Overview Committee

12 Members

Conservative: 11; Liberal Democrat: 1.

This committee considers the functions of the Council that are the responsibility of the Executive Director of Environment, Highways and Waste and related matters affecting Kent or its residents.

1.7 Regeneration and Economic Development Policy Overview Committee

12 Members

Conservative: 11; Liberal Democrat: 1.

This committee considers the functions of the Council that are the responsibility of the Executive Director Strategy, Economic Development & ICT in relation to regeneration, economic development and related matters affecting Kent or its residents.

1.8 Communities Policy Overview Committee

12 Members

Conservative: 11; Liberal Democrat: 1.

This committee considers the functions of the Council that are the responsibility of the Managing Director of Communities and related matters affecting Kent or its residents and is also responsible for the scrutiny of authorities responsible for Crime and Disorder strategies in accordance with section 19 of the Police and Justice Act 2006.

1.9 Corporate Services Policy Overview Committee

12 Members

Conservative: 11; Liberal Democrat: 1.

This committee considers the functions of the Council managed by the Chief Executive (with the exception of regeneration and economic development) and related matters affecting Kent or its residents.

1.10 Policy Overview Co-Ordinating Committee

10 Members

Conservative: 9; Liberal Democrat: 1.

This committee is made up of the Chairman of Cabinet Scrutiny Committee, the Chairmen of the nine Policy Overview Committees and the Chairman of the Health Overview and Scrutiny Committee, and such other Members as may be required to comply with the proportionality requirements of the Local Government and Housing Act 1989.

This committee has been appointed by the Council under section 21 of the Local Government Act 2000 to co-ordinate:

- (a) the addition to or deletion from the programme of Select Committee reviews during the year
- (b) the allocation of Select Committee reviews to Policy Overview Committees and the appointment, co-ordination, composition and chairing of Select Committees to conduct the reviews
- (c) determination of any issue arising as to which committee should deal with a matter cutting across their terms of reference
- (d) the deployment of Overview and Scrutiny support staff and other resources.

1.11 Health Overview and Scrutiny Committee

12 Members

Conservative: 10; Liberal Democrat: 1; Labour: 1.

This committee reviews and scrutinises matters relating to health and social care in Kent and exercises the powers conferred on the Council under the Health and Social Care Act 2001 and the Local Government and Public Involvement in Health Act 2007.

1.12 Select Committees

8 Members

Conservative: 7; Liberal Democrat: 1.

(a) These are time limited, task specific sub-committees of the Policy Overview Committees, appointed to carry out reviews on behalf of the Policy Overview Committees with the same powers as the main committee.

(b) The general scope of each Select Committee review is agreed by the Policy Overview Co-ordinating Committee when it is included in the work programme. The detailed terms of reference of each Select Committee Review are developed by a cross party Member group (one from each group), for approval by the Select Committee and endorsement by the parent Policy Overview Committee.

(c) A register of all appointments of Select Committees is kept by the Monitoring Officer.